



**CHURCH OF SOUTH INDIA HOSPITAL
BANGALORE
KARNATAKA CENTRAL DIOCESE**

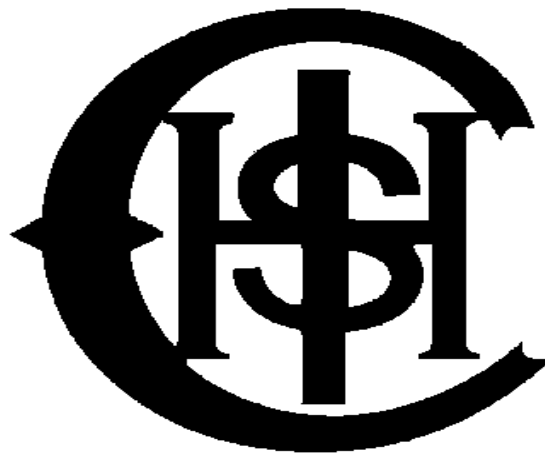
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**PROSPECTUS
2005**

**GENERAL NURSING & MIDWIFERY (GNM),
COMMUNITY GERIATRIC HEALTH CARE
&
ALLIED HEALTH PROFESSIONAL COURSE
(Laboratory, Radiology, Medical Records Technology)**



DONATIONS OF ANY KIND ARE

NOT

ACCEPTED

**CHURCH OF SOUTH INDIA HOSPITAL
BANGALORE**

KARNATAKA CENTRAL DIOCESE

All enquiries to:

General Nursing Midwifery and Community Geriatric Health Care Course

The Nursing Director
School of Nursing, C.S.I. Hospital,
2, Hazarat Kambal Posh Road,
Bangalore – 560 051.
E-mail: nursing@csihospitalblr.org

Allied Health Professional Courses

The Honorary Director
C.S.I. Hospital,
2, Hazarat Kambal Posh Road,
Bangalore – 560 051

Phone : 080 – 22861103 – (5 lines)
Telefax : 080 – 22861309
E-mail : csihospitalblr@vsnl.net
Website: www.csihospitalblr.org

PLEASE NOTE:

**ALL COURSES ARE CONDUCTED IN
ENGLISH ONLY.**

**APPLICANTS AND PARENTS ARE WARNED AGAINST
UNSCRUPULOUS ELEMENTS WHO MAY TRY TO
CHEAT THE PROSPECTIVE CANDIDATES BY
OFFERING SEATS FOR MONEY. THE CHURCH OF
SOUTH INDIA HOSPITAL DOES NOT ACCEPT ANY
TYPE OF DONATION FOR SEATS.**

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ADMINISTRATIVE OFFICERS OF THE CSI HOSPITAL
BANGALORE
Karnataka Central Diocese

Dr. Colin John, Honorary Director

Dr. Helen P. Samuel, Associate Medical Superintendent

Mrs. P.S. Roberts, Nursing Director

Mrs. Asha John, Public Relations Officer

Mr. S. Sudarsan, Accounts Manager

ACADEMIC STAFF:

- 1) Mrs. Esther Jayarani, RN.RM., DNEA
- 2) Ms. Esther Rani, B.Sc.,(N), RN.RM.
- 3) Mrs. Sheela Rosalin Kersome. RN.RM, DNEA
- 4) Mrs. Beulah Priyadharshini, RN.RM., B.Sc.,(N)
- 5) Mrs. Henah Esther Simon, B.Sc.,(N) RN.RM.
- 6) Ms. Mercy Swarna Bai, B.Sc.,(N), RN.RM.
- 7) Mrs. Beulah Angel Kodi, RN.RM, DRTM.
- 8) Mr. Edward Jeyaraj, B.Sc.,(N), RN.RM.
- 9) Mr. Denny Abraham, B.Sc.,(N), RN.RM.
- 10) Ms. Jemimah, B.Sc.,(N), RN.RM.
- 11) Ms. Anu Achamma Jacob, B.Sc.,(N), RN.RM.

LOCATION OF THE CSI HOSPITAL:

The Hospital is located at No.2, Hazarat Kambal Posh Road, Bangalore-560 051 near the Cantonment Railway Station. It can be conveniently reached by buses, which go to and from Shivajinagar, Kempegowda Bus Station and K.R. Market. The Bus Stop is called as CSI Bus Stop.

HISTORY & PHILOSOPHY OF THE CHURCH OF SOUTH INDIA HOSPITAL:

The 111 years since the evolution of this hospital has seen it grow and expand into a 200-bed multispecialty hospital catering to the needs of people from all walks of life especially the poor. The present building with 200 beds and well-equipped modern amenities was inaugurated in the year 1978. It also serves as a secondary and tertiary referral center.

The Hospital originated in the mid eighteen hundreds. A women's Mission Organization from England, doing social and gospel work among the cloistered Muslim women, in the present cantonment area, felt the need for these women to have proper medical help, as these women could not go to a male doctor for treatment. The lay missionaries could not provide the medical help the women needed. To fulfill this need the missionaries started laying the framework for building a hospital, which was started in 1893 and completed in 1895. This was spearheaded by Miss. A.M.S. Smith.

Dr. (Miss) Lillington of the Church of England Zenana Mission was the first Medical officer to take over the running of the hospital. Under her able guidance the hospital grew with additional services as the need and demand arose.

The Hospital catered only to the needs of women and children but as the years went by sick male patients too required urgent treatment from the hospital. The men's ward was commissioned in 1965 and a rigid barrier was built and strictly adhered too. Thus it became a general hospital.

Miss. Walker, Nursing Superintendent, recognized the need for training local girls in nursing. She trained a group of girls on basic patient care **and for the very first time in India a nursing manual for Mission Hospitals was compiled and printed**, through the pioneering effort of Miss. Walker.

The Hospital is recognized by the Royal College of Obstetricians and Gynaecologists and permitted to admit one candidate each year to be trained to appear for the MRCOG Part II examination.

Internship Programme for medical graduates is also undertaken. From time to time foreign medical students come for short periods from the U.K. as exposure candidates.

The Institution is committed to promotion of total health in the spirit of Christ. This means not only training in professional skills but also in attitudes and character. The students and staff are expected to maintain the highest standards in their professional and private lives. In keeping with this The Church of South India Hospital, Bangalore has endeavored to impart professional education integrating Christian ideals.

GENERAL NURSING MIDWIFERY TRAINING PROGRAMME

LIGHTED TO LIGHTEN

This is a higher grade School of Nursing established in 1950. Candidates are recruited from all over India. The basic Nursing Education is to develop young women into well-integrated personalities who can carry out responsibilities of Nursing in the spirit of Christ, in the Hospital and in the community at large. Our objective is to provide a high standard of Nursing Education and Nursing practice in keeping with our Christian principles. We expect the student to have an overall development during training, by which they will be able to grow with every new experience in and outside the profession. This training programme is recognized by the Nurses League of Christian Medical Association of India (NL, CMAI), Karnataka Nursing Council & Indian Nursing Council.

ADMISSION TO G.N.M. COURSE

Minimum and maximum age for admission will be 17 and 35 years respectively.

ELIGIBILITY CRITERIA

- (i) All students should have passed XII Class preferably with science (Physics, Chemistry & Biology) subjects with aggregate of 45% marks in not more than two appearance/attempts.
The minimum qualification is prescribed by the Indian Nursing Council from time to time.
- (ii) Those who have cleared 10 + 2 Vocational ANM Course (revised after 2001) from schools recognized by Indian Nursing Council.
- (iii) ANM training i.e. 10 + 1 ½ years training should also have passed +2 or its equivalent examination
- (iv) In take of students is once in a year in the month of July.
- (v) Candidate should be medically fit.
- (vi) The course is offered to women only.

ADMISSION PROCEDURE:

1. All applications must be made on the prescribed form obtainable from the Nursing Director's Office, Church of South India Hospital, Bangalore-560 051 on payment of Rs.150/- (Rupees one hundred and fifty only) by cash or by crossed DD in favour of C.S.I. Hospital, Bangalore. This amount is non-refundable.
2. The completed form should be sent to the Nursing Director, C.S.I. Hospital, Bangalore – 560 051 to reach on or before June 15th.

SELECTION PROCESS:

The selection process will consist of:

- i) Written Examination of two hours duration.
Subjects: Physics, Chemistry, Biology, General ability, English and General knowledge.
Pass marks for written examination is – 40%

- ii) Aptitude test
- iii) Oral Interview
- iv) Medical Exam

All applicants meeting the minimum standard will be called for the interview. The selected candidates will be informed by under certificate of posting and through notice board at the School of Nursing and hospital. The School of Nursing is not responsible for the non-receipt of the interview card by post.

NOTE: sponsorship is a privilege given to students by a bonafide Institution, Hospital, Mission Body & Church with a view to employ candidate's service after the successful completion of training. The sponsored students are expected to understand the spirit of service and compassion which is an integral part of the CSI Hospital, Bangalore – 560 051.

The official sponsorship form (supplied by the Hospital only on request) is to be given by the candidates to the sponsoring authority, who will after completion of the form forward the same directly to the Nursing Director, C.S.I. Hospital, Bangalore. An endorsement to this effect should be obtained by the candidate from the sponsorship authority and enclosed along with the application form.

1. The selection is subject to final approval by the Board of Nursing Education, Nurses League, Christian Medical Association of India and Karnataka State Nursing Council.
2. CANDIDATES COMING FOR THE INTERVIEW SHOULD BRING WITH THEM ALL THE RELEVANT CERTIFICATES IN ORIGINAL. CANDIDATES WITHOUT THE ORIGINAL CERTIFICATES WILL NOT BE ALLOWED TO ATTEND THE INTERVIEW.

ADMISSION PROCEDURE:

1. The course begins on 1st July 2005.
2. Completed application forms should be sent along with the registration fee of Rs.125/- (One hundred and Twenty five only) in the form of a crossed demand draft drawn in favour of CSI Hospital, Bangalore along with copies of the following certificates, so as to reach the NURSING DIRECTOR, School of Nursing, CSI Hospital, Bangalore – 560 051 on or before 15th June 2005. Incomplete applications will be rejected. **Do not enclose original certificates.** Enclose the following:

TWO SETS OF S.S.L.C. AND PLUS 2 CERTIFICATES PHOTOCOPY (ATTESTED BY THE GAZETTED OFFICER). THE CANDIDATE SHOULD SUBMIT CERTIFICATE OF VERIFICATION OF THE AUTHENTICITY AND GENUINENESS OF MARK CERTIFICATE FROM THE EXAMINATION BOARD FOR TENTH STANDARD & PRE-UNIVERSITY.

- a) Copies of certificates of other educational qualification.
- b) Two passport size photographs recently taken.
- c) A short essay (see application form)

- d) Transfer Certificate from the School / College last attended.
3. The candidate's application number must be written on all enclosures and correspondence.
 4. Declaration must bear the signature of the candidate and her parent or guardian.

Unless all these conditions are fully complied with, the application will not be considered.

ALL THE INFORMATION GIVEN IN THE APPLICATION FORM SHOULD BE CORRECT. ANY FALSE INFORMATION OR SUPPRESSION OF ANY FACTUAL INFORMATION IN THE APPLICATION WOULD BE A DISQUALIFICATION. IF THE FACT THAT ANY FALSE INFORMATION HAS BEEN FURNISHED OR THAT THERE HAS BEEN SUPPRESSION OF ANY FACTUAL INFORMATION COMES TO NOTICE DURING ANY TIME CANDIDATE IS UNDERGOING THE PROGRAMME, SHE WOULD BE LIABLE TO BE TERMINATED BESIDES OTHER ACTIONS BY THE INSTITUTION, AS MAY BE DEEMED FIT.

INCOMPLETE APPLICATIONS WILL BE REJECTED....

Registration for admission is 1st July 2005. Candidates who are selected for the course shall report on the specified date and submit the original certificates.

DESCRIPTION OF PROGRAMME:

A. Duration of the Course:

- 1) The Diploma course in General Nursing & Midwifery shall be of three years and six months duration.
All students will undergo a preliminary training period of three months. During this time the student will attend the wards for observation and supervised practice.
- 2) An examination to assess the student's ability to continue the course will be held towards the end of 3 months in addition to periodic assessment. Successful candidates with good personal conduct and aptitude only will be allowed to continue the course as per the rules of the Board of Nursing Education, Nurses League, C.M.A.I./India Nursing Council. Six months exemption in training will be given during the third year (in Midwifery) to those:
 - a) who have undergone ANM training of 18 months or 2 years recognized by Indian Nursing Council.
 - b) L.H,V's with 2 ½ years of training recognized by Indian Nursing Council.

Therefore duration of training shall be of 3 years.

B) Details of Internship Period:

Total Duration – 6 months

Vacation – 1 week

Diploma by the Board will be issued only after successful completion of the Internship period.

- C) Eligibility for admission to Examination: (CMAI Board of Nursing Education)
1. The Student should have attended 75% of the formal instruction given on each subject and 75% of clinical field experience separately during the year.
 2. The overall performance of the student and her conduct during the entire academic year has been satisfactory.
 3. All the procedures listed in the practical work record book must be signed at least one month before each examination.
 4. Student should qualify in the internal assessment, both in the theory and practical, (minimum marks 50%).
 5. All students should qualify in the election examination of the School of Nursing before each Board Examination.

D) Scheme of Examination:

The C.M.A.I. Board of Nursing Education Examination comprises of:

I Year	-	4 written papers and one practical
II Year	-	3 written papers and two practicals
III year	-	3 written papers and three practicals
Internship	-	2 written papers and one practical (School of Nursing Examination)

1. If a student fails in one theory paper, she may be allowed into the next class, but she may appear for the supplementary examination for that paper six months later (in January). If she fails the second time in the same paper, the student may continue in the School of Nursing at the discretion of the school authorities and may appear for subsequent supplementary examination in July. If she fails the third time, she must discontinue.
2. If student fail more than two papers she will repeat the whole year.
3. It is mandatory for a student to pass in the practical examination to be promoted to the next year.
4. The student is eligible to appear for the IInd and IIIrd year examinations only after she passes all the previous Board Examinations, both written and practical
5. If a student fail in one theory paper of third year, she may be allowed to proceed for internship. She will sit for supplementary examination held subsequently in the failed subject.
6. If a student fail in two or more papers he will not be allowed to proceed for internship. She shall sit for supplementary examination in the failed subjects only. A student will not be allowed to proceed for internship till she clears third year examination.
7. Diploma by the Board will be issued only after successful completion of the Internship period.
8. A student may be terminated at any time if her conduct, work or examination results are unsatisfactory, in which case the annual fees paid by the candidate will not be refunded.

E) Grading of Examination:

Examination shall be graded on the aggregate marks of the entire three and half years of the training programme, as follows:

Distinction	-	80% & above
I Division	-	70 – 79.9.%
II Division	-	60% - 69.9.%
Pass	-	50% - 59.9%

All the papers including practical will have internal assessment marks of 25% and external marks of 75%. Student must pass both internal and external examinations.

F) VACATION AND LEAVE:

1. Student will be allowed 10 days of Sick Leave each year. They should report to the doctor in charge of Staff Student Health Clinic whenever sick. Sick leave cannot be accumulated from year to year.
2. Students will be given 30 days of vacation each year as planned by the authorities.
3. Preparatory leave 7 days per annum.
4. Excess leave taken will be considered as days of absence and should be made up at the ratio of 1:3 days to complete the student period.
5. Leave cannot be claimed as a matter of right and is subject to the needs of the Institution.

G. RULES FOR PAYMENT:

1. The annual fees should be paid on the day of selection.
These fees are NON REFUNDABLE
2. Annual fees should be paid at the beginning of the academic year by the second and third year GNM Students (by July the 10th).
3. Failure to pay the fees within the date stipulated by the Institution will warrant discontinuation from classes and clinical training.
4. Day's of default for payment of fees will be considered as day's of absence which are to be made up by the student at the ratio of 1:3.
5. Uniform, medical and cost of note/text books are to be borne by the student.
6. Mess fees must be paid by the student by the 10th of every month Rs.5/- per day will be collected as fine after the 10th.
7. If breakages and loss exceeds the amount paid by the student, the difference will have to be paid by the student.

N.B: ALL FEES ARE SUBJECT TO CHANGE WITHOUT PRIOR NOTICE.

ACCOMMODATION AND BOARD:

Accommodation and board will be provided for the students in the Student Nurse's Hostel. All Students must abide strictly by the Hostel Rules. A copy of Hostel Rules will be given to each candidate and her parents/guardian should sign before availing the hostel accommodation.

Requirements to be brought by the candidate at her own expense:

Mattress	-	1
Pillow	-	1
Bed Sheet	-	2
Bed spread	-	2
Pillow cover	-	2
Blanket	-	1
Bucket	-	1
Mug	-	1
Bath towel	-	2
Hand towel	-	4
Lock & key	-	1
Plate & Tumbler	-	1 each
Wrist watch	-	1 (with second hand)
Under garments	-	6 sets
English Bible	-	1
English Dictionary	-	1
Umbrella	-	1
Ball pen	-	2
Pencil, eraser	-	1 each
Scissors (pocket)	-	1
Nail cutter	-	1
Rubber Slipper	-	1 Pair
Torch	-	1
Inch Tape	-	1
Water bottle	-	1
Iron Box	-	1
Tiffin Carrier	-	1 (name engraved)
Warm clothing		

N.B: NO ORNAMENTS TO BE WORN WITH UNIFORMS EXCEPT SMALL EAR STUDS.

SERVICE COMMITMENT:

After the successful completion of preliminary training, every student nurse will execute a service commitment on bond paper binding herself to complete the course and serve the Institution or any other Diocesan Institutions as recommended by the Management for two years following the successful completion of the training. The first year of the two year service commitment will be compulsory .

COMMUNITY GERIATRIC HEALTH CARE TRAINING PROGRAMME:

PHILOSOPHY:

To an Indian, his parents are always the most important person in his life. But today's life is such that both husband and wife are employed. Loving children are rarely able to give attention to their aged parents especially when they become bed-ridden due to debilitating old age. It is to help those working couples that the Geriatric Ward has been opened with special expertise needed to take care of the problems of the aged with specially motivated and trained staff. The Geriatric Ward has been in existence for several years and is only one of its kind offered in Bangalore. We want this knowledge of care to the aged to be available to more people. Hence this programme of Community Geriatric Health Care Training.

ADMISSION REQUIREMENT:

1. Age for entrance: Must have completed 17 years on or before 30th of June of the admission year.
2. Minimum education 10th standard (pass or failed).
3. Course begin on the 1st of July each year.
4. They should be medically fit.
5. Both Men and Women are eligible for admission.

APPLICATION PROCEDURE:

1. All applications must be made on a prescribed form available from the Nursing Director's Office, Church of South India Hospital, Bangalore – 560 051 on payment of Rs.150/- (Rupees One hundred and fifty only). By cash or crossed DD/Postal Order in favour of CSI Hospital, Bangalore. This amount is non-refundable.
2. Completed application form should reach the Nursing Director, School of Nursing, CSI Hospital, Bangalore – 560 051 on or before June 15th.
3. Application form has to be filled by the candidate in own handwriting. Incomplete form will be rejected.
4. The following should be enclosed along with the applications.
 - a) Rs.75/- (Seventy five only) towards registration fee as demand draft in favour of CSI Hospital, Bangalore – 560 051.
 - b) Photocopy of SSLC/10th Standard certificate and mark list.
 - c) Copies of certificates of other educational qualification if any.
 - d) Two recent passport size photographs.
 - e) If the candidate has just appeared for the exam and copy of the mark list when available should immediately send to the Nursing Director, School of Nursing, CSI Hospital, Bangalore – 560 051.
 - f) The Candidate's application number must be written on all enclosures and correspondence.
 - g) Transfer certificate from the school last attended.

METHOD OF SELECTION AND ADMISSION:

All applicants meeting the prescribed standard will be called for an interview.

The selection process comprises of:

- a) A written test in general knowledge, science and English.
- b) Interview
- c) Medical Examination

Weightage is given to candidates who are sponsored, provided they fulfill the requirements.

NOTE: Sponsorship is a privilege given to students by a bonafide Institutions, Hospital, Mission Body & Church with a view to employ a candidate service after successful completion of training. The sponsored students are expected to understand the spirit of service and compassion, which is an integral part of the CSI Hospital. The official sponsorship form (supplied by the Hospital only on request) is to be given by the candidates to the sponsoring authority, who will after completion of the form forward the same directly to the NURSING DIRECTOR, C.S.I. Hospital, Bangalore. An endorsement from the sponsorship authority and enclosed along with the application form.

Selection is subject to final approval by the Board of Nursing Education, Nurses League, Christian Medical Association of India (CMAI).

DURATION OF THE COURSE:

The course shall be of 10 months duration.

COURSE OUTLINE:

SUBJECT		HOURS OF INSTRUCTION	
		Theory	Practical
Anatomy & Physiology	-	45	-
Nutrition & Cookery	-	30	10
Community Health Care	-	45	80
Community Geriatric Care I	-	75	320
Community Geriatric Care II	-	65	320

**ELIGIBILITY FOR EXAMINATION:
(BNE, NL, CMAI)**

Student should have attended 75% of formal instruction given on each subject and 75% of clinical field experience during the year.

All the procedures listed in the practical work record book must be signed at least one month before the examination.

Student should qualify in the selection examination of the school before the Board of examination.

SCHEME OF EXAMINATION:

		Internal	External	Total
Paper I	Basic Sciences (Anatomy & Physiology, Nutrition, Cookery, Community Health Care)	25	75	100
Paper II	Community Geriatric Health Care I	25	75	100
Paper III	Community Geriatric Health Care II	25	75	100
Practical	Fundamentals of Geriatric Care	25	75	100

Repeat examination will be given to the failed students after three months.

VACATION & LEAVE:

Students will be allowed 21 days vacation and 7 days of sick leave. They should report to the doctor Incharge of Staff Students Health Clinic whenever sick.

Study leave 7 days.

Excess leave taken will be considered as days of absence and should be made up at the ratio of 1:3 days to complete the student period.

Leave cannot be claimed as a matter of right and is subject to the needs of the Institution.

RULES FOR PAYMENT:

The full annual fees should be paid on the day of selection. These fees are NON REFUNDABLE.

UNIFORM, MEDICAL FEES AND COST OF NOTE/TEXT BOOKS ARE TO BE BORNE BY THE STUDENTS.

BREAKAGE/LOSS: If the breakage/loss exceeds amount paid by the student the difference will have to be paid.

N.B: ALL FEES ARE SUBJECT TO CHANGE WITHOUT PRIOR NOTICE.

ACCOMMODATION AND BOARD:

Accommodation at the hostel for students is extremely limited and can only be provided if available.

Students desiring hostel accommodation must strictly abide by the rules of the hostel. They should bring their own mattress, pillow, bed sheets, blankets etc.

The name and full address of visitors allowed by the parents and their relationship to the student must be given at the time of admission, otherwise the visitor will not be permitted to see the student. Visitors will be allowed to meet the students only during the visiting hours.

Establishment charges for the hostel should be paid annually.

Mess fees must be paid by the 10th of every month Rs.5/- per day will be collected as fine after the 10th.

TRAINING PERIOD:

Registered students must not obtain employment elsewhere in any capacity during the training and bond period.

SERVICE COMMITMENT:

On admission to the training, every student is required to execute a service commitment on a Bond Paper to serve this Institution or any other Diocesan institution to which the authorities of the parent institution may depute for one year following successful completion of the training.

GENERAL INFORMATION FOR ALL ALLIED HEALTH PROFESSIONAL TRAINING PROGRAMME

METHOD OF APPLICATION:

Application form and Prospectus can be obtained from the office of the Director's Office on payment of Rs.150/- (Rupees one hundred & fifty only) by cash or a crossed DD payable to C.S.I. Hospital, Bangalore – 560 051. This amount is non-refundable.

1. Application must be submitted in the form prescribed. All entries made by the candidate in his/her own handwriting must be legible.
2. Completed application form must be sent to the Honorary Director, CSI Hospital, Bangalore. The last date for receipt of completed application is 15th of July.
3. the course will be starting on the 1st of August each year.
4. The application must be submitted with a registration fee of Rs.125/- (Rupees One hundred & twenty five only) in form of a crossed demand draft drawn in favour of C.S.I. Hospital, Bangalore along with the copies of the following:
 - a) S.S.L.C. Mark sheet – 2 copies
 - b) Twelfth Standard/Pre-University/Pre-Degree/Intermediate/Degree Marks Sheet – 2 copies
 - c) Certificate of higher qualification/training/computer etc., if any.
 - d) Certificate of typewriting (applicable for Medical Records Technology Course only).
 - e) Transfer Certificate from the School/College last attended.
 - f) A Character & Conduct Certificate from the Head of the Church and for non-Christians a Conduct Certificate from a responsible citizen who has known the candidate for a minimum period of two years immediately prior to seeking admission.

NOTE: Candidate awaiting results of the qualifying examination are also eligible to apply, but they will be considered only if they produce the original marks sheet/pass certificate at the time of selection.

INCOMPLETE APPLICATIONS WILL BE REJECTED.

SELECTION PROCEDURE:

Selection of candidate is by merit.

The selection comprises of:

- a) Written test in General knowledge, General Science, Arithmetic and English.
- b) Interview
- c) Medical Examination

Weightage is given to candidates who are sponsored, provided they fulfil the above requirements.

The selected candidates will be informed by under certificate of posting and through the notice board at the Hospital. The Institution is not responsible for the non-receipt of the interview Card by post.

NOTE: Sponsorship is a privilege given to students by a bonafide sponsorship by a Hospital/Institution/Church Mission Body with a view to employing the candidate's service after successful completion of training. The Official sponsorship form (supplied by the Hospital only on request) is to be given by the candidates to the sponsoring authority, who will after completion of the form forward the same directly to the Honorary Director, C.S.I. Hospital, Bangalore. An endorsement to this effect should be obtained by the candidate from the sponsoring authority and enclosed along with the application form. Candidates who are selected for the course shall report on the specified date and submit the original certificates.

The selection is subject to final approval by the Government of Karnataka Paramedical Board.

Selected candidates must undergo a Medical Examination conducted by the training center. Candidates who are not medically fit will not be eligible for admission.

Candidates are required to work under the discipline of the Head of the Department/Tutor and do the work assigned to them in their department. Should their conduct or standard of work be unsatisfactory, they are liable to be dismissed from the course at any time. In such an event they shall not be eligible for any refund of fees.

Selected candidates will be on probation for a period of 3 months and if found unsuitable for further training, they may be dismissed and no refund of fees will be made.

A student may be terminated at any time if her/his conduct, work or examination results are unsatisfactory, in which case the annual fees paid by the candidate will not be refunded.

The candidate shall abide by the hospital rules, a copy of which will be given at the time of admission.

SERVICE COMMITMENT:

On admission to the training, every student is required to execute a service commitment on a Bond Paper to serve this institution or any other Diocesan institution to which the authorities of the parent institution may depute for one year following successful completion of the training.

ACCOMMODATION:

Accommodation at the hospital for students is extremely limited and can only be provided if available.

Students desiring Hostel accommodation must strictly abide by the rules of the Hostel. They should bring their own mattress, pillow, bed sheets and blanket.

The name and full address of visitors allowed by the parents and their relationship to the student must be given at the time of admission, otherwise the visitor will not be permitted to see the student. Visitors will be allowed to meet the student only during the visiting hours.

Establishment charges for the Hostel should be paid annually.

Mess fee must be paid by the *10th of every month*. *Rs.5/-* per day will be collected as fine *after the 10th*.

STUDENTS INDULGING IN TAKING DRUGS, DRINKING, SMOKING, RAGGING ETC., WILL BE PUNISHED AND EVICTED FROM THE HOSTEL.

UNIFORM:

Men	-	Four pairs of white Pants and Shirts (Half Sleeves)
Women	-	Four pairs of White Chuddidar Sets (Half Sleeves)
White Coats	-	Four

Student must wear uniform while on duty, failing which they will not be permitted to attend the classes.

LEAVE:

Leave must be applied in advance. If students absent themselves without information they will be marked absent.

Absent days will be treated as per the Institutional rules i.e., 1:3.

Leave will not be granted as right and is subject to the needs of the institution.

ISSUE OF CERTIFICATE/TRANSCRIPT:

Students are required to collect their Certificates/Transcript after their successful completion of service commitment.

RULES FOR PAYMENT:

The annual fees should be paid on the day of selection.
These fees are NON REFUNDABLE.

2nd year annual fees should be paid at the beginning of the Academic year (by the 10th of August).

Failure to pay the fees within the date stipulated by the Institution will warrant discontinuation from classes and clinical training.

Day's of default for payment of fees will be considered as day's of absence which are to be made up by the student at the ratio of 1:3.

MEDICAL FEES AND COST OF NOTE/TEXT BOOKS ARE TO BE BORNE BY THE STUDENTS.

BREAKAGE / LOSS: If the breakage / loss exceeds the amount paid by the student, the difference will have to be paid.

TRAINING PERIOD:

Registered students must not obtain employment elsewhere in any capacity during their training and internship period.

DIPLOMA IN MEDICAL LABORATORY TECHNOLOGY COURSE
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The Medical Laboratory is one of the corner stones of Modern Medicine, Clinical Laboratory Tests have become key element in most diagnostic procedures. The general data submitted by the Laboratory for diagnosis is provided by the Laboratory Technician. The Church of South India Hospital, Bangalore trains candidates for a Diploma in Medical Laboratory Technology under the Government of Karnataka Paramedical Board.

ELEIGIBILITY FOR ADMISSION:

1. Pass in PUC II with Science Subjects such as PCM, PCMB, CBZ.
2. Candidates should have completed seventeen years of age on or before the 31st of July.

COURSE CONTENTS:

Total duration of course is : 2 years (4 Semesters)

Semester I	-	6 months	-	Anatomy Physiology Elementary Biochemistry Microbiology (Microscopic, washing and packing) Pathology
Semester II	-	6 months	-	Pathology Microbiology Sterilization Media Immunology (Theory) Bio Chemistry
Semester III	-	6 months	-	Pathology Microbiology Inoculation techniques Systemic bacteria Isolation and Identification Antibiotic Sensitivity Staining technique Biochemistry
Semester IV	-	6 months		Pathology Microbiology Immunology and Serology Biochemistry

(Students are expected to maintain a log book in all the above subjects for both the years).

Medium of Instruction is English.

SCHEME OF EXAMINATION:

There shall be two examinations, one at the end of first year called Preliminary Examination and other at the end of the second year called final examination. Both the examination will be conducted by the Karnataka Para Medical Board.

No student shall be allowed to take up the preliminary examination, who has not put in 75% attendance both in theory and practical in each subjects. No student shall be allowed to take up the final examination unless he completes all the first year subjects successfully and also put in 75% attendance both in theory and in practical during the second year of the course. However, a student will be permitted to study the second year, provided he has completed the first year examination. Minimum marks required for a pass in the subject is 40% of the aggregate including internal assessment with a subject minimum of 35%.

A student who successfully completes all the subjects of he final year examination will be issued a Certificate by the Karnataka Para Medical Board at the end of the course.

This syllabus and Scheme of Examination has been approved by the Karnataka Para Medical Board provisionally subject to corrections and modifications in due course.

The maximum number of attempts for any student shall not be more than 4 for any subject, beyond which he/she will be discharged from the concerned institution.

**PRELIMINARY EXAMINATION
THEORY (3 hrs. duration)**

		Internal assessment	Board Exam	Total
Paper I	Anatomy (Sec.A) + Physiology (Sec.B)	10	90	100
Paper II	Biochemistry	10	90	100
Paper III	Pathology	10	90	100
Paper IV	Microbiology	10	90	100

PRACTICALS (6 hrs. duration)

		Internal assessment	Board Exam	Total
Paper I	Anatomy (Sec.A)	5	45	50
	Physiology (Sec.B)	5	45	50
Paper II	Biochemistry	10	90	100
Paper III	Pathology	10	90	100
Paper IV	Microbiology	10	90	100

**FINAL EXAMINATION
THEORY (3 hrs. duration)**

		Internal assessment	Board Exam	Total
Paper I	Biochemistry	10	90	100
Paper II	Pathology	10	90	100
Paper III	Microbiology	10	90	100

PRACTICALS (6 hrs. duration)

		Internal assessment	Board Exam	Total
Paper I	Biochemistry	10	90	100
Paper II	Pathology	10	90	100
Paper III	Microbiology	10	90	100

LEAVE:

1. Each candidate is eligible for 20 days leave in a year which includes Annual and Casual leave. Sick leave of 10 days (on production of SSHC Medical Leave Certificate).
2. 75% attendance is required to appear for Board Examination each year.

DIPLOMA IN MEDICAL X-RAY TECHNOLOGY COURSE

The Church of South India Hospital, Bangalore trains candidates for Diploma in Medical X-Ray Technology course under the Government of Karnataka Paramedical Board.

This course enables a student to receive adequate training and experience in the field of imaging sciences.

ELIGIBILITY FOR ADMISSION:

A pass in PUC II or equivalent examination with a minimum of 40% marks in Science such as PCMB, PCM.

AGE LIMIT:

The candidate must have completed 17 years of age on or before the 31st of July.

DETAILS OF THE COURSE:

Medium of Instruction is English.

The duration of the course is two years beginning from August of each year.

THE FIRST YEAR SUBJECTS ARE:

1. Paper I – General Physics
2. Paper II – Anatomy
3. Paper III – Physiology
4. Paper IV – Pathology

THE SECOND YEAR SUBJECTS ARE:

1. Paper I - Radiography I (including Radiology Physics)
2. Paper II - Radiography II (including Radiotherapy)
3. Paper III - Radiography III (including Radiology & Medical Records)

SCHEME OF EXAMINATION:

There shall be two examinations, one at the end of first year called as the Preliminary Examination and the other at the end of Second year called as the Final examination. Both the examinations shall be conducted by the Para Medical Board.

ELIGIBILITY TO APPEAR FOR PART II AND PART II EXAMINATION:

No Student shall be allowed to take up the Preliminary examination, whose name is not approved by the Para Medical Board and who has not put in 75% of the attendance both in theory and practicals during the course of the study. However, a student can be promoted to study second year if he has completed first year study. No student shall be allowed to take up the Final Examination, who has not completed successfully all the subjects of the preliminary Examination and who has not put in 75% of the attendance during the second year of the course both in theory and practicals.

Qualified Examiners for the Final Examinations will be appointed by the Government of Karnataka Para Medical Board.

A Diploma will be issued by the Government of Karnataka Para Medical Board to the successful candidate on completion of the final examination.

I year	Preliminary	Theory	Internal assessment	Practicals	Total
Paper I	General Physics	50	10	40	100
Paper II	anatomy	50	10	40	100
Paper III	Physiology	50	10	40	100
Paper IV	Pathology	50	10	40	100

II Year (Final Examination)

Paper I	Radiography I (including Radiology, Physics)	90	10	-	100
Paper II	Radiography II (including Radiotherapy)	90	10	-	100
Paper III	Radiography III (including Radiology and Medical Records)	90	10	-	100

Practicals

Practicals	Practicals	Orals	Internal assessment	Total
Practicals in Radiography I 10 (Plain) X-rays Practicals II	80	10	10	100
Radiography II (special Viva-voce including Radiotherapy)	80	10	10	100

LEAVE:

Each student is allowed 35 days of leave in a year including annual, casual and sick leave.

DIPLOMA IN MEDICAL RECORDS TECHNOLOGY COURSE

The Medical Records Department is a service unit. A well organized Medical Records Department is vital for proper Health Care. Medical Education, Clinical Research and follow up treatment.

Recognizing this great need, the Church of South India Hospital, Bangalore has undertaken to offer a training programme to equip the candidates in obtaining a diploma in Medical records Technology under the Government of Karnataka Para Medical Board.

ELIGIBILITY OF ADMISSION:

Candidates should have passed, higher secondary/PUC, or its equivalent.

CURRICULUM:

First Year:

1. Medical Records Science
2. Elements of Human anatomy
3. Elements of Human Physiology
4. Bio Statistics and Hospital Statistics
5. Practical work in Medical Records
6. Communications skills

Second Year:

1. Medical Terminology
2. Hospital Administration
3. Computer Science
4. Medical and Surgical coding
5. Practical work in Medical records

DETAILS OF THE COURSE:

Medium of Instruction is English

The duration of the course is two years

The course starts from August of every year.

SCHEME OF EXAMINATION:

There shall be two examination: One at the end of the first year called preliminary examination and the other at the end of second year called the final examination conducted by the Government of Karnataka Para Medical Board.

PRELIMINARY EXAMINATION (FIRST YEAR)

The student will not be eligible to write the examination if he/she has less than 75% attendance both in class room instruction and practical area. Qualified examiners will be appointed by the Government of Karnataka Para Medical Board to conduct the examination.

		Internal assessment	Board Exam	Practical	Total
Paper I	Medical Records Science	10	90	Nil	100
Paper II	Elements in Human Anatomy	10	90	Nil	100
Paper III	Elements in Human Physiology	10	90	Nil	100
Paper IV	Bio statistics & Hospital Statistics	10	90	Nil	100
Paper V	Practicals in Medical Records	10	Nil	90	100

FINAL EXAMINATION:

No student shall be allowed to take up the final examination unless he/she completes all the first year subjects successfully and also has 75% attendance both in theory and practicals during the second year of the course.

		Internal assessment	Board Exam	Practical	Total
Paper I	Medical Terminology	10	90	Nil	100
Paper II	Hospital Administration	10	90	Nil	100
Paper III	Computer Science	10	50	40	100
Paper IV	Medical Surgical Coding	10	50	40	100
Paper V	Medical Records (only Practical)	10	Nil	90	100

Minimum required for a pass in the subject is 40% of the aggregate including internal assessment, with a subject minimum of 35%.

A student who successfully completes all the subjects of the final year examination will be issued a certificate by the Government of Karnataka Para Medical Board at the end of the course.

This syllabus and scheme of examination has been approved by the Government of Karnataka Para Medical Board provisionally subject to correction and modification.

LEAVE ELIGIBILITY:

Each student is allowed 28 days of leave in a year including annual, casual and sick leave.

